

# Old Windsor Parish Council

## MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 4<sup>th</sup> OCTOBER 2023 AT 7.30 P.M

PRESENT: Cllrs J. K. Dawson, C.R. Andrews, M.V. Beer, D. Boresjo, W. Chan, J. Grove,  
P. D. Jacques, L.C. Jones, J. Mynott and J.A. Tweedy  
John Lee – Clerk to the Council

APOLOGIES: Cllrs. M.P. Bennett, J. Grove and N.J. Knowles

### **71.23 ANNOUNCEMENTS**

There were no announcements.

### **72.23 PUBLIC QUESTION TIME**

There were no members of the public present.

### **73.23 MODEL CODE OF CONDUCT**

Cllr. Jones declared personal interests in relation to all the applications to be considered at this meeting as a member/deputy member of the Windsor Development Control Panel of the Borough Council and declared that they would not vote or make a final decision on any of them at this meeting.

### **74.23 MINUTES OF THE COUNCIL MEETING HELD ON THE 6<sup>th</sup> SEPTEMBER 2023**

The minutes were approved as a true record and were signed by the Chairman. Proposed by Cllr. Jones and seconded by Cllr. Tweedy. All members were in favour.

### **75.23 MATTERS ARISING FROM THE ABOVE MINUTES**

Cllr. Andrews was concerned that minute 69.23 may not have been accurate however the Clerk assured him that it was as he had listened to the recording.

### **76.23 POLICY & FINANCE**

The Payments List was approved by members. Proposed by Cllr. Jones and seconded by Cllr. Mynott with all members in favour.

Prior to the meeting, Cllr. Andrews emailed members his concerns regarding the Robin Willis Way procurement. Cllr. Jones had replied to all members to answer those concerns. A discussion took place between various members where Cllr. Andrews stated what his concerns were and Cllr. Jones tried to address them. Cllr. Mynott asked what Cllr. Andrews what outcome he was looking for. Cllr. Andrews proposed an Extraordinary Meeting be held and that was seconded by Cllr. Beer. Cllr. Boresjo asked about proper procedure being followed and that the meeting would be displayed in the noticeboards. He was assured that it would be. The Chair then called a halt to the discussion so that the meeting could proceed.

### **77.23 ESTATES AND ENVIRONMENT**

All members were in favour of allowing the football club to plant a memorial tree in the recreation ground. The siting would be agreed with the Clerk as would the type of tree prior to planting. Proposed by Cllr. Mynott and seconded by Cllr. Jones.

The Clerk informed members that the Robin Willis Way barrier has been painted and the railing outside the Meeting Room are being painted that week.

## 78.23 PLANNING APPLICATIONS

**Ward:** Old Windsor  
**Parish:** Old Windsor Parish  
**Appn. Date:** 12th September 2023 **Appn No.:** 23/02103  
**Type:** Full  
**Proposal:** Single storey side extension.  
**Location:** **33 Kingsbury Drive Old Windsor Windsor SL4 2NH**  
**Applicant:** Jane Sheridan **c/o Agent:** Stephen Geldsetzer D M E Designs 6 Tilstone Close Eton Wick Windsor SL4 6NG  
**Determination Date:** 7 November 2023

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### Members had NO OBJECTION to this application

**Ward:** Old Windsor  
**Parish:** Old Windsor Parish  
**Appn. Date:** 11th September 2023 **Appn No.:** 23/02224  
**Type:** Cert of Lawfulness of Proposed Dev  
**Proposal:** Certificate of lawfulness to determine whether the proposed single storey front extension, single storey rear extension, garage conversion and alterations to fenestration is lawful.  
**Location:** **38 Church Road Old Windsor Windsor SL4 2PG**  
**Applicant:** Ms Smita Talati **c/o Agent:** Mr Matt Toovey Aspects Architectural Services Ltd. St Stephens House Arthur Road Windsor SL4 1RU  
**Determination Date:** 6 November 2023

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### Members had NO OBJECTION to this application

**Ward:** Old Windsor  
**Parish:** Old Windsor Parish  
**Appn. Date:** 12th September 2023 **Appn No.:** 23/02221  
**Type:** Discharge of Condition  
**Proposal:** Details required by Condition 7 (Biodiversity Enhancements) of Planning Permission 21/03775/FULL for a Replacement dwelling.  
**Location:** **Thames Mead The Friary Old Windsor Windsor SL4 2NS**  
**Applicant:** Mr And Mrs M Schweizer **c/o Agent:** Mr Duncan Gibson Duncan Gibson Consultancy 74 Parsonage Lane Windsor SL4 5EN  
**Determination Date:** 7 November 2023

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### Members noted that a large amount of greenery on the adjacent footpath had been removed. Was this part of the agreement or was it allowed?

**Appn. Date:** 13 September 2023 **Appn. No.:** 23/02148  
**Type:** Certificate of Lawful Use  
**Proposal:** Certificate of lawfulness to determine whether the existing use of the land for ancillary recreational, parking and storage purposes in connection with the caravan site is lawful.  
**Location:** **Land Adjacent Newton Side Orchard Burfield Road Old Windsor Windsor**  
**Parish/Ward:** Old Windsor Parish/Old Windsor  
**Applicant:** Mr Fred Sines  
**Agent:** Richard Boothe RPS Group Plc 20 Western Avenue Milton Park Abingdon OX14 4SH **email:** bootherr@rpsgroup.com **tel:** 01235838218

### Members had a VERY STRONG OBJECTION to this application.

Members are unsure what the reference to a 'caravan site' is in the proposal. There is an existing static mobile home site and there had been 5 pitches that had been used for caravanning on the green belt site but not since 2018, see Google Earth screen shots.

The applicant is applying for the certificate based on whether the green belt field has been used as stated for 10 years.

It was marketed, and used 'off and on', as a caravan site from 2013 until 2018. The attached Google Earth screen shots show such use but we are not sure that this was an allowable use. This appears to be separate from the existing mobile home site.

<https://www.ukcampsite.co.uk/sites/reviews.asp?revid=9542> state that it has been withdrawn as a site as of January 2018 and the screen shots show that the bays have disappeared by 2020. Caravans can be clearly seen parked up in bays up until 2018 but not after.

This land is in the flood plain, Flood Zones 2 and 3 (see attached report). The buildings & hard standing, that appear nonporous will contribute to surface flooding in the area. We have also attached a refusal for application 12/01624 that clearly states that it is in flood zones 2/3 and also in the Green Belt.

We have attached a map of the site from a 2012 application flood survey so you can see how the site has evolved You can also see that it is still a green belt site, see attached Green Belt map based on the 2021/22 boundaries.

The original use was for 'horsiculture' where a small 'stable' was erected on this green belt field. This has now expanded into hard standing/a large building as shown on the screen grabs and other works. Planning application 09/00846/FULL Construction of a two-bay garage. (Retrospective) on this land was refused.

There has also been an enforcement notice outstanding for these items. Please see attached Outlook items. Apparently, it had been agreed that a full planning application would be submitted for all works but that has not taken place.

#### **79.23 CHAIRMANS REPORT**

The Chair informed members that the Planning Team at RBWM had apologised for stating that we had no commented on a particular contentious applications when, in fact, we had and it was on the planning portal. RBWM had assured us that our concerns has been considered when the decision was made. The Christmas Fayre plans were going well with the road closure confirmed, the fairground ride was booked and the choir booked.

#### **80.23 BOROUGH COUNCILLORS AND MEMBERS REPORTS**

Cllr. Jones told members that RBWM are going to have a full meeting to discuss their finances.

#### **81.23 COUNCILLORS QUESTIONS AND COMMENTS**

Cllr. Beer had attended the Flood Forum and discussed the ongoing issues of flooding by Budget Stores on the Straight Road.

#### **82.23 NEXT MEETING**

The next Meeting of the Council will be held at the Parish Meeting Room on the 1<sup>st</sup> November 2023 at 7.30pm.

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**CHAIRMAN**

THE MEETING CLOSED AT 9.00PM